

*The  
Rick and  
Bubba Show  
TV Internship  
Application  
Packet*

*Dear Intern Applicant:*

*Thank you for your interest in the Rick and Bubba Show TV Internship Program.*

*Our internship program offers a unique and exciting opportunity to experience the day-to-day activities of a national TV Show. This program will enable you to:*

*Receive hands-on education and training on the planning, coordination and execution of the TV business.*

*Establish industry contacts and relationships for your future network.*

*Become better informed on the day-to-day operations of running a TV Show.*

*Witness the effectiveness and influence of TV in the public community.*

*Receive educational/college credit earned towards your degree*

*Internships are offered year round and are divided into 3 sessions.*

*These internships are available to students fulfilling the following requirements:*

- Student must be at least 18 years of age*
- Have an interest in broadcasting*
- Enrolled in a local college or university program for the specific purpose of gaining school credits toward a degree*
- Ability to commute at specified times to the station*
- Dress appropriate for professional work environment*
- Possess a positive and professional attitude*

***Please take the time to peruse this information packet. Inside you will find all necessary information regarding the internship program.***

To apply for a position in The Rick and Bubba Show Internship Program please submit the following completed materials:

TV Internship Application  
Internship Agreement  
Internship Program Confidentiality Clause  
TV Internship Interest Form  
TV Internship Availability Form  
Statement of Interest

Current Resume

Letter from your college or university (must be on their letterhead) stating that you are currently enrolled and **will be receiving college credit** for your internship.

Current Transcript

Completed Application and attachments should be sent to:

*Chris "Eddie Van" Adler*  
*"mailto:adler@rickandbubba.com"*  
[adler@rickandbubba.com](mailto:adler@rickandbubba.com)

**NOTE:** All materials must be submitted to the person indicated above and must be included at the time of application, or your application will not be processed. If your application is accepted, you will be contacted for an interview.

## TV Internship Application

<b>Personal Information</b>			
<b>TODAY'S DATE:</b>	/ /		
<b>FULL NAME:</b>			
<i>Last</i>	<i>First</i>	<i>M.I.</i>	
<b>FULL RESIDENCE ADDRESS:</b>			
<i>Street Address</i>	<i>Apartment/Unit #</i>		
<i>City</i>	<i>State</i>	<i>ZIP Code</i>	
<b>HOME PHONE:</b>	( )	<b>ALTERNATE PHONE:</b>	( )
<b>E-MAIL ADDRESS:</b>			
<b>PARENT/GUARDIAN'S NAME:</b>			
<b>PARENT/GUARDIAN'S ADDRESS:</b>			
<i>Street Address</i>	<i>Apartment/Unit #</i>		
<i>City</i>	<i>State</i>	<i>ZIP Code</i>	
<b>PARENT/GUARDIAN'S PHONE:</b>	( )	<b>ALTERNATE PHONE:</b>	( )
<b>School Information</b>			
<b>SCHOOL CURRENTLY ATTENDING:</b>			
<b>SCHOOL ADDRESS:</b>			
<i>Street Address</i>			
<i>City</i>			
<i>State</i>			
<i>ZIP Code</i>			
<b>SCHOOL PHONE:</b>	( )		
<b>ACADEMIC ADVISOR'S NAME:</b>			
<b>ADVISOR'S PHONE:</b>	( )		
<b>MAJOR:</b>			
<b>MINOR:</b>			
<b>ENROLLMENT STATUS:</b>			

GRADUATION DATE:  
/ /

**Emergency Contact  
Information**

NAME:			
	<i>Last</i>	<i>First</i>	
ADDRESS:			
	<i>Street Address</i>	<i>Apartment/Unit #</i>	
	<i>City</i>	<i>State</i>	<i>ZIP Code</i>
PRIMARY PHONE:	( )	ALTERNATE PHONE:	( )
RELATIONSHIP:			

# ***INTERNSHIP AGREEMENT***

I, \_\_\_\_\_ hereby request that the Rick and Bubba Show allow me to participate in their internship program. I acknowledge that, if I am accepted, I will not be an employee or an agent of Rick and Bubba Inc, but will act solely as an unpaid intern, gaining college credit and experience exclusively for my own benefit, and will not represent to any party that I am an employee.

In consideration of the opportunity to acquire such experience, I do hereby release, hold harmless and forever discharge The Rick and Bubba Show, its owners, successors, agents, heirs and employees from any and all liability for personal injury or property damage which I may sustain in the course of, as a result of, or as a consequence of directly or indirectly, my internship at Rick and Bubba Inc.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Intern Applicant Name

\_\_\_\_\_  
Intern Applicant Signature

Internship Coordinator where internship will occur:

I (Chris Adler) have fully explained the above statement to the intern applicant. Any and all questions intern has have been explained and intern fully understands above-captioned statement.

\_\_\_\_\_  
(Internship Coordinator's Signature)

# ***CONFIDENTIALITY CLAUSE***

I, \_\_\_\_\_ agree to respect the confidentiality and privacy of listeners and contacts of The Rick and Bubba Show.

Confidential information includes but is not limited to; plans, employment information, social security numbers, dates of birth, advertiser relations, news story sources, staff members phone numbers and any other information I might be privy to in the course of my internship.

I understand that the information of a confidential nature that I am exposed to must remain confidential and is not to be discussed with anyone outside of the radio stations.

I understand that breaching the trust of confidentiality, will result in the termination of my internship without credit for course completion.

\_\_\_\_\_  
Intern Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chris Adler (Internship Coordinator)

\_\_\_\_\_  
Date

**NOTE:** The following 2 pages of agreements are here for you to just review. Receipt of your application will indicate your compliance, and a signature will be required at the time of your interview.

## ***TV INTERNSHIP INTEREST FORM***

Please mark your areas of interest by ranking them from 1-5 with 1 being of most importance to you and 5 being least.

	General Administration
	Engineering/Tech

	Camera Operation
	Production/Editing
	Writing
	Marketing and Promotions Department
	Directing
	On-Air Talent

List school/college courses taken applicable to your main area of interest:

◆	
◆	
◆	
◆	
◆	
◆	



## ***TV INTERNSHIP AVAILABILITY FORM***

*(Put an asterisk (\*) next to the session you will be available for)*

	FALL SESSION:	From		through	
	SPRING SESSION:	From		through	
	SUMMER SESSION:	From		through	

***(PLEASE CHECK YOUR AVAILABLE DAYS. MUST BE AT LEAST 20 HOURS  
TOTAL PER WEEK. )***

		AVAILABLE	
<b><i>MONDAY</i></b>	5:30am - 11:00		
<b><i>TUESDAY</i></b>	5:30am - 11:00		
<b><i>WEDNESDAY</i></b>	5:30am - 11:00		
<b><i>THURSDAY</i></b>	5:30am - 11:00		
<b><i>FRIDAY</i></b>	5:30am - 11:00		
<b><i>SATURDAY</i></b>	(SPECIAL OCCASIONS/EV ENTS)		
<b><i>SUNDAY</i></b>	(SPECIAL OCCASIONS/EV ENTS)		

**WE WILL AGREE ON SCHEDULED TIMES AFTER THE INTERVIEW  
PROCESS.**

**\*INTERNS ARE GENERALLY SCHEDULED TO  
WORK 3 DAYS PER WEEK.**

## ***Statement of Interest***

Please state, in 200 words or less, why you would like to become a TV intern...  
(Please print neatly or type)