The Rick and Bubba Show Internship Application Packet
Dear Intern Applicant:

Thank you for your interest in the Rick and Bubba Show Internship Program.

Our internship program offers a unique and exciting opportunity to experience the day-to-day activities of the radio stations. This program will enable you to:

- Receive hands-on education and training on the planning, coordination and execution of the radio business.
- Establish industry contacts and relationships for your future network.
- Become better informed on the day-to-day operations of running a commercial radio station.
- Become inspired on the effectiveness and influence of radio in the public community.
- Receive educational/college credit earned towards your degree.

Internships are offered year round and are divided into quarterly sessions. These internships are available to students fulfilling the following requirements:

- Student must be at least 18 years of age.
- Have an interest in broadcasting.
- Enrolled in a local college or university program for the specific purpose of gaining school credits toward a degree.
- Ability to commute at specified times to the station.
- Dress appropriate for professional work environment.
- Possess a positive and professional attitude.

Please take the time to peruse this information packet. Inside you will find all necessary information regarding the internship program.

Thank you for your interest. Good Luck!!!
APPLICATION CHECKLIST

To apply for a position in The Rick and Bubba Show Internship Program please submit the following completed materials:

1. Internship Application Form
2. Internship Agreement
3. Internship Program Confidentiality Clause
4. Internship Interest Form
5. Internship Availability Form
6. Statement of Interest
7. Current Resume
8. Letter from your college or university (must be on their letterhead) stating that you are currently enrolled and will be receiving college credit for your internship.
9. Current Transcript

Completed Application and attachments should be sent to:

Greg Burgess
support@rickandbubba.com
www.rickandbubba.com

NOTE: All materials must be submitted to the person indicated above and must be included at the time of application, or your application will not be processed. If your application is accepted, you will be contacted for an interview.
**Internship Application**

### Personal Information

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### School Information

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### Emergency Contact Information

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INTERNSHIP AGREEMENT

I, ___________________________________________ hereby request that the Rick and Bubba Show allow me to participate in their internship program. I acknowledge that, if I am accepted, I will not be an employee or an agent of Rick and Bubba Inc, but will act solely as an unpaid intern, gaining college credit and experience exclusively for my own benefit, and will not represent to any party that I am an employee.

In consideration of the opportunity to acquire such experience, I do hereby release, hold harmless and forever discharge The Rick and Bubba Show, its owners, successors, agents, heirs and employees from any and all liability for personal injury or property damage which I may sustain in the course of, as a result of, or as a consequence of directly or indirectly, my internship at Rick and Bubba Inc.

This ____________________ day of ____________________, 20______

________________________________
Intern Applicant Signature

Internship Coordinator where internship will occur:

I have fully explained the above statement to the intern applicant. Any and all questions intern has have been explained and intern fully understands above-captioned statement.

________________________________
Internship Coordinator’s Signature
CONFIDENTIALITY CLAUSE

I, ________________________________________________ agree to respect the confidentiality and privacy of listeners and contacts of The Rick and Bubba Show.

Confidential information includes but is not limited to; plans, employment information, social security numbers, dates of birth, advertiser relations, news story sources, staff members phone numbers and any other information I might be privy to in the course of my internship.

I understand that the information of a confidential nature that I am exposed to must remain confidential and is not to be discussed with anyone outside of the radio stations.

I understand that breaching the trust of confidentiality, will result in the termination of my internship without credit for course completion.

______________________________________________________
Intern Signature

______________________________________________________
Internship Coordinator

DATE

DATE
Please mark your areas of interest by ranking them from 1-5 with 1 being of most importance to you and 5 being least.

General Administration

Engineering

WZZK Programming Department

Production

News Department

Marketing and Promotions Department

Sales Department

On-Air Talent

List school/college courses taken applicable to your main area of interest:

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INTERNSHIP AVAILABILITY FORM

(Put an asterisk (*) next to the session you will be available for)

______ WINTER SESSION: From ______ through ______

______ FALL SESSION: From ______ through ______

______ SPRING SESSION: From ______ through ______

______ SUMMER SESSION: From ______ through ______

(Please bold and change to blue the times you will be available to work. MUST BE AT LEAST 20 HOURS TOTAL PER WEEK)

MONDAY 5:45 - 10:45 OR 8:00 - 1:00PM
TUESDAY 5:45 - 10:45 OR 8:00 - 1:00PM
WEDNESDAY 5:45 - 10:45 OR 8:00 - 1:00PM
THURSDAY 5:45 - 10:45 OR 8:00 - 1:00PM
FRIDAY 5:45 - 10:45 OR 8:00 - 1:00PM
SATURDAY (SPECIAL OCCASIONS/EVENTS)
SUNDAY (SPECIAL OCCASIONS/EVENTS)

WE WILL AGREE ON SCHEDULED TIMES AFTER THE INTERVIEW PROCESS.
Statement of Interest
Please state, in 200 words or less, why you would like to become an intern... (Please print neatly or type)